

**WOODLAND TOWNSHIP COMMITTEE
REGULAR MEETING
January 31, 2024**

Mayor DeGroff called the regular meeting of the Woodland Township Committee to order. Clerk Brown read the Open Public Meetings Act Statement

RECORD OF ATTENDANCE

Mayor DeGroff – present

Ms. Rosmando, CFO – present

Committeeman Herndon – present

Ms. Seeland, CTC – present

Committeewoman Mull -present

Chief Viscardi, Fire Chief – present

Ms. Brown, RMC/Administrator - present

Michael Huber, OEM – absent

Professionals

Mr. Leisse, Township Engineer – present

Mr. Burns, Township Solicitor - present

APPROVAL OF MINUTES

a. Regular Meeting – December 20, 2023

b. Reorganization Meeting - January 3, 2023

Moved by Committeeman Herndon, 2nd by Committeewoman Mull to approve minutes. DeGroff-yes, Herndon-yes, Mull-yes.

CORRESPONDENCE - None

SUBMISSION OF BILLS AND CLAIMS \$536,327.83

Moved by Committeewoman Mull, 2nd by Committeeman Herndon to approve all bills and claims in the amount of \$536327.83 Votes: DeGroff-yes, Herndon-yes, Mull-yes

APPLICATIONS - Pine Hill Enduro – 4/14/24. Moved by Committeeman Herndon, 2nd by Committeewoman Mull to approve the enduro. DeGroff-yes, Herndon-yes, Mull-yes

ORDINANCES – None

OPEN MEETING TO THE PUBLIC (For consent agenda items only)

Mayor DeGroff requested a motion to open the meeting to the public for comments on consent agenda items. It was moved by Committeewoman Mull, 2nd by Committeeman Herndon. Votes: DeGroff-yes, Herndon-yes, Mull-yes

Receiving no questions or comments, a motion was moved by Committeeman Herndon, 2nd by Committeewoman Mull to close the public comment portion. Vote: DeGroff – yes, Herndon-Yes, Mull-Yes

CONSENT AGENDA – RESOLUTIONS

(NOTE: consent agenda items are routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; and item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

- **RESOLUTION 2023-22 Authorizing Release of Executive Minutes 11/29/23)**
- **RESOLUTION 2023-23 Authorize Aerial Mosquito Spraying**
- **RESOLUTION 2023-24 Cancellation of Small Tax Balances**
- **RESOLUTION 2023-25 Authorize Refund of Overpayment Due to Reassessment**

- **RESOLUTION 2023-26 Authorizing Reimburse of 2023 Taxes due to TDV**
- **RESOLUTION 2023-27 Authorization to Extend Mailing of Tax Bills**
- **RESOLUTION 2023-28 Appointment of Temporary Part-Time Employee (Moore)**
- **RESOLUTION 2023-29 Transfer 2023 Appropriation Reserves**

Moved to approve by Committeewoman Mull, 2nd by Committeeman Herndon. DeGroff-yes, Herndon-yes, Mull-yes

OLD BUSINESS - none

NEW BUSINESS – Clerk working with Tabernacle Township on shared services agreement for Employee to run Woodland’s grader. Moved by Committeeman Herndon, 2nd by Committeewoman Mull to approve the possibility of working together. DeGroff-yes, Herndon-yes, Mull-yes

REPORTS

- a. Tax Collector
 - December collections - \$11,247.80
- b. Clerk –
 - December Miscellaneous Collections - \$18,128.90
 - Next regular meeting – February 28, 2024
 - OPRA Report – December
 - Budget meeting scheduled for February 28, 2024, 5:00 p.m.
- c. Tax Assessor – no report
- d. CFO - no report
- e. Engineer - see attached.
- f. Solicitor – no report.
- g. OEM – see attached.
- h. Chief – see attached
- i. Public works – see attached

COMMENTS FROM THE PUBLIC – no comments

COMMENTS FROM THE COMMITTEE

Donna Mull – Gun club site looks great – thanks to Engineer for all his work.

Mark Herndon – No comment

Mayor DeGroff – Thanks to Shawn – doing a great job.

Moved to adjourn made by Committeeman Herndon, 2nd by Committeewoman Mull at 7:18 pm

Respectfully submitted,

1st Maryalice Brown

Maryalice Brown, RMC
Township Clerk/Administrator